



2025 Pottawatomi Gathering Food Vendor Application

Applications are being accepted from food vendors for the 2025 Pottawatomi Gathering. Gathering meetings, activities, and events are scheduled for July 30 – 31, with attendance estimated at 4,000. Powwow weekend events will occur on August 1-2, with attendance estimated at 5,000. Vendors are encouraged to operate from 11:00 a.m. until activities conclude each night - 8:00 p.m. on Wednesday and Thursday and midnight on Friday and Saturday. Mijem bucks will be presented to attendees and redeemable for food and non-alcoholic beverages with food vendors and entities owned by the Tribe. Vendors will be reimbursed for mijem bucks daily.

Food vendors will be designated a 10 X 20 space equipped with water and a 110-volt amp service for low voltage. Ice will be available for sale. The fee for the four-day event is \$250 and must be paid no later than June 30, 2025, to reserve a space. Vendors who operate a majority of all four days will be eligible for a full refund of their vendor fee after the Gathering. Set-up begins on July 29 at noon and ends at 8:00 p.m. Priority in food vendor selection will be given to:

- 1.) Enrolled members of a Pottawatomi Band;
- 2.) Vendors with operating hours that maximize guest accessibility;
- 3.) Vendors with distinctive food offerings; and
- 4.) Vendors with a satisfactory history vending at Gun Lake Tribe's Sweetgrass Moon Powwow.

Applicants will be notified of their application status within 30 days of submitting a completed application.

Applicable Rules:

- Vendors must satisfy a food safety inspection by Indian Health Services (IHS) before opening. An IHS inspector will be onsite on the afternoon of July 29 and the morning of July 30. Additional inspection dates and times are subject to Indian Health Services staff availability.
- Vendors must participate every day of the Gathering (July 30-August 2).
- Vendors must stay within designated vending spots.
- Booth space must be neat and well-maintained. Signage with visible and clear pricing is required.
- Vendors are responsible for setting up, maintaining, and dismantling their booth, as well as managing all merchandise, trash, and food waste. Designated dumpsters on-site must be used for disposal. Trash barrels placed throughout the grounds are strictly for attendee use.
- Personal vehicles are not allowed in vending area except for designated set-up/load-in and breakdown/load-out times.
- Vendor fee is forfeited if vendor fails to show.
- No animals will be allowed in the food vendor area.
- Gun Lake Tribe reserves all rights to suspend or revoke vendor privilege.

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*Booth Name:

*Contact Person:

Tribal Affiliation (If applicable)

*Mailing Address:

*Email Address:

*Phone Number:

*Description of food being sold?

*Have you been a vendor at the Sweetgrass Moon Powwow in the last five years? ☐ Yes ☐ No

*Will you need an electrical hookup? ☐ Yes ☐ No

*Will you need a water hookup? ☐ Yes ☐ No

*Do you intend to use a generator? (Please note some restrictions may apply) ☐ Yes ☐ No

*What hours will you open on each of the following days?

Wednesday

Thursday

Friday

Saturday

*What day and time will you set up?

For any questions or to submit a completed application, contact Melissa Brown at melissa.brown@glt-nsn.gov.

*Content required