



Policy: General Welfare Assistance – Beneficiary Designation	Approval Date: 5/10/23 Date Revised: 7/15/22
Section:	Responsible Official: Revenue Allocation Plan Administrator or his/her designee
References: General Welfare Guide Section III	Policy Type: Departmental

Purpose:

I. POLICY

- A. It is the policy of the Gun Lake Tribe to allow for and recognize a Beneficiary for the purposes of the General Welfare Assistance Program. Pursuant to Section III of the General Welfare Assistance Guide the following individuals are recognized as eligible to receive benefits under the program:
 - a. Benefits may only be used for the benefit of the Tribal Citizen, and his/her current Spouse, Certified Domestic Partner in accordance with Tribal Law, parent, legal guardian and/or Dependents.

II. SCOPE

- A. This policy applies to the Tribal Citizen, Qualified Members, Qualified Nonmembers, Non-Tribal parents and/or Legal Guardians, if applicable and the Tribal Member Benefits Department.

III. AUTHORITY

- A. Under the direction of the Senior Director of Operations and the General Welfare Ordinance, the Revenue Allocation Plan Administrator or his/her designee is responsible for the management and enforcement of this policy.

IV. DEFINITIONS

- A. Tribe – The Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians (Gun Lake Tribe).
- B. Tribal Citizen – An enrolled Citizen of the Gun Lake Tribe which may be referred to as Citizen.
- C. Spouse – A husband or wife of an enrolled Tribal Citizen.
- D. Dependent – Any person, regardless of age, who receives more than 50% of their support from an enrolled Tribal Citizen.
- E. Certified Domestic Partner – Any person named on a notarized Declaration of Domestic Partnership form that is filed with the Revenue Allocation Plan Administrator.
- F. Qualified Member - means the Tribal Citizen or program participant listed on the Qualified Member/Nonmember Designation Form who is eligible to receive assistance under the General Welfare Program

- G. Qualified Non-member - means a spouse, certified domestic partner in accordance with Tribal law, parent, legal guardian, or Dependent of a Tribal Citizen who must be listed on the Citizen's Qualified Member/Nonmember Designation Form

PROCEDURE

- A. Each Tribal Citizen must complete a Beneficiary Designation form consistent with the forgoing limitations and in accordance with forms and procedures established by the Tribe before a Beneficiary will be eligible to receive Program benefits. The Tribe shall only be obligated to follow the most recent Beneficiary Designation form on file that has been accepted by the Revenue Allocation Plan Administrator or his/her designee.
- B. In the absence of the Beneficiary Designation form, the benefits will be distributed as follows:
 - 1. Final bills/expenses of the Tribal Citizen
 - 2. Current Spouse
 - 3. Dependents
 - 4. Returned to the Tribe