



Policy: General Welfare Assistance – Authorization for Specific Confidential Communications	Approval Date: 5/10/23 Date Revised: 7/15/22
Section:	Responsible Official: Revenue Allocation Plan Administrator or his/her designee
References:	Departmental

Purpose:

- I. POLICY
 - A. It is the policy of the Gun Lake Tribe that all information relating to Tribal Citizens is treated in a confidential manner unless deemed a matter of public record.
- II. SCOPE
 - A. This policy applies to all Tribal Citizens and is meant to provide assurance that information the Tribe holds relating to Citizens is kept private.
- III. AUTHORITY
 - A. Under the direction of the Senior Director of Operations and the General Welfare Ordinance, the Revenue Allocation Plan Administrator or his/her designee is responsible for the management and enforcement of this policy.
- IV. DEFINITIONS
 - A. Tribe – The Match-E-Be-Nash-She-Wish Band of Pottawatomi Indians (Gun Lake Tribe).
 - B. Tribal Citizen – An enrolled Citizen of the Gun Lake Tribe which may also be referred to as Citizen.
 - C. Spouse – A husband or wife of an enrolled Tribal Citizen.
 - D. Dependent – Any person, regardless of age, who receives more than 50% of their support from an enrolled Tribal Citizen.
 - E. Certified Domestic Partner – any person named on a Declaration of Domestic Partnership form that is filed with the Tribal Member Benefits Department.
- V. PROCEDURE
 - A. An Authorization for Specific Confidential Communications form will be required in all instances when confidential information is being requested by anyone other than the Citizen it pertains to.